



## **PHOENIX SCHOLARSHIP QUALIFICATIONS AND REQUIREMENTS**

### **1. ELIGIBILITY**

To apply for a Mark Garwood Foundation Phoenix Scholarship, applicants must

- a.** actively participate in a recognized recovery program.
- b.** live full-time in St. Lucie, Martin, Okeechobee, Palm Beach or Broward County in Florida.
- c.** have a high school diploma or a GED.

### **2. SCHOLARSHIP POLICIES AND FORMS**

If selected as a semi-finalist, at the time of the interview, applicants will be expected to

- a.** read, acknowledge, accept, and sign a copy of this document.
- b.** read, acknowledge, accept, and sign the Random Drug Testing Policy.
- c.** read, acknowledge, accept, and sign the Social Media Policy.
- d.** read, acknowledge, accept, and sign the Authorization for the Release of Information.
- e.** read, acknowledge, and sign the Student FERPA Consent Form for Access to Educational Records provide the Foundation with a signed Authorization for Release of Information and the Federal Education Rights and Privacy Act of 1974 (FERPA) waiver form for each of their chosen institution(s).
- f.** copies of the aforementioned policies and forms are included at the end of this document and will be emailed to semi-finalists for review before their interview.

### **3. AMOUNT AND DURATION OF SCHOLARSHIP**

The Foundation, at its sole discretion, will determine the total amount and duration of any award, based on the needs of the applicant. Each application will be considered on a case-by-case basis. All scholarship recipients will be eligible to apply for continuation of grants beyond the initial award.

### **4. FASFA**

Each year, scholarship applicants and recipients will be encouraged and expected to seek additional sources of educational funding through scholarships, grants, and loans and to submit the Free Application for Federal Student Aid (FASFA).

### **5. ENROLLMENT**

Upon notification of a scholarship award, the recipient, if not currently enrolled, must apply within sixty (60) days to an accredited institution of higher education, vocational training, or any other mutually agreed upon institution. Classes attended in person must be at an institution within one of the same counties within one of the counties listed in Article 1 of the requirements for each Phoenix Scholarship's geographic area. Enrollment at any accredited academic institution that provides online or electronic course work leading to a diploma must be pre-approved by the Foundation.

## **6. PAYMENT OF FEES**

- a.** Scholarship funds will be paid only for tuition, book, fees, and other items required for continued enrollment and participation in registered classes, if those fees are not covered by other grants or scholarships.
- b.** The Foundation does not provide cash grants or pay for living or other personal expenses.
- c.** All funds for tuition or enrollment will be disbursed only to the institution of enrollment. The cost of fees, and any other approved study materials will be paid directly to the vendor or provider.

## **7. REFUNDS TO RECIPIENTS**

- a.** Scholarship recipients may not keep scholarship funds.
- b.** If payment is made by the Foundation for tuition, books and/or fees, any refunds of such must be made to the Foundation.
- c.** Refunds to be issued to the recipient through BankMobile immediately must be reported to the Foundation. If the Foundation determines that the refund to be issued is for reimbursement of tuition or other fees paid by the Foundation, then the refunded amount must be returned to the Foundation. Within five (5) business days of the receipt of the disbursement from BankMobile, the recipient must return the refunded amount to the Foundation using the method directed by the Foundation.
- d.** Any refunds will be credited back to the recipient's scholarship balance.

## **8. MAINTAINING SCHOLARSHIP ELIGIBILITY**

To maintain scholarship eligibility, the recipient must

- a.** remain actively involved in a recognized recovery program.
- b.** reside full-time within one of the counties listed in Article 1 of the requirements for each Phoenix Scholarship's geographic area.
- c.** be enrolled at a mutually agreed upon accredited academic institution within one of the counties listed in Article 1 of the requirements for each Phoenix Scholarship's geographic area and/or be enrolled in online classwork at a mutually agreed upon accredited institution anywhere in the United States.
- d.** provide the Foundation all institutional login and password information and grant full, unfettered access to all academic and financial records, grade point averages, course schedules and credit hours earned.
- e.** remain continuously enrolled and take at least class each term, or receive an approved deferral.
- f.** provide verification of completion of courses at the end of each enrolled term.
- g.** advise the Foundation of any name, address, phone, email or social media account changes.
- h.** sign a Student FERPA Consent Form for Access to Educational Records and a Release of Information form for each new or additional institution of enrollment.
- i.** submit the FASFA each year by the application deadline.
- j.** acknowledge and accept any changes, additions, or deletions to the Phoenix Scholarship Qualifications and Requirements, Random Drug Testing Policy, Social Media Policy, Authorization for the Release of Information, and/or the Student FERPA Consent Form for Access to Educational Records or any other policy as deemed necessary and appropriate by the Foundation.

## **9. SCHOLARSHIP REVISION OR TERMINATION**

Recipients will be subject to review of scholarship eligibility for the following violations.

The Foundation, at its sole discretion, may alter or terminate scholarship funding based on its review.

- a. arrest for a criminal offense.
- b. failure to submit to a drug and alcohol test as required.
- c. testing positive for alcohol or for any nonprescription drug during a screening.
- d. not maintaining a 2.0 GPA.
- e. withdrawal from school or failure to enroll in at least one class each term without receiving a deferral from the Foundation.
- f. not maintaining a mutually agreed upon course load or enrolled academic hours.
- g. failure to disclose academic records.
- h. failure to disclose school financial records.
- i. dismissal from school.
- j. making disparaging, slanderous or libelous statements about the Foundation.
- k. violation of the Social Media Policy.
- l. violating any other policy as contained in the Phoenix Scholarship Qualifications and Requirements.

## **10. DISMISSAL FROM PHOENIX SCHOLARSHIP PROGRAM**

Should the recipient be dismissed from the program for any reason, the recipient will reimburse the Foundation for any awards, payments, or grants on a mutually agreed upon pro-rata basis and within a mutually agreed upon timetable.

## **11. USE OF LIKENESS AND PROMOTION OF THE FOUNDATION**

The recipient acknowledges the Foundation's need to promote its programs. Where appropriate and by mutual consent, the recipient grants the Foundation permission in perpetuity and without further compensation the use of their likeness, image, photos, statements, and academic records for the positive promotion and fundraising efforts of the Foundation. Additionally, with mutual consent and availability, the recipient may be asked to personally appear, speak, and/or otherwise support promotional activities and events of the Foundation.

If you have any questions, please email us: [info@markgarwoodfoundation.org](mailto:info@markgarwoodfoundation.org).

BY SUBMITTING MY APPLICATION FOR A MARK GARWOOD FOUNDATION  
PHOENIX SCHOLARSHIP, I ACKNOWLEDGE THAT I HAVE READ THIS DOCUMENT,  
UNDERSTAND ITS CONTENTS, MEET ALL REQUIREMENTS, AND ACCEPT ALL  
POLICIES AND CONDITIONS OF ACCEPTANCE OF A PHOENIX SCHOLARSHIP AWARD.

---

Printed Name

---

Date

---

Signature